Hartron/DEO/2019-20/05

Requirement of Data Entry Operators

Hartron is inviting online applications for creation of panel of Data Entry Operators (On Job Work Basis):-

Sr. No:	Category	Requirement for District Offices		Computer Professionals to be taken on panel
1.	Data Entry Operator	1	Fatehabad	20
		2	Kurukshetra	20
		3	Palwal	20
		4	Panchkula	100
		5	Sirsa	20

For more details kindly visit our website hartron.org.in. Interested candidates can apply online through our Website hartron.org.in. The last date for online submission of application form is 03.10.2019. The test will be held at Hartron Bhawan, Panchkula only. Candidates download the admit card from the website hartron.org.in from 10.10.2019 to till the date of test. No communication will be sent to individuals separately.

Chairman

Eligibility Criteria's for IT Professionals on Job Work Basis.

Sr. No	Category	Qualification	Requirement for District Offices	Job Work Fee (Rs.)
1	**Data Entry Operator**	a) 10+2 (With 50% marks) or Graduation and 'O' Level or One year computer course. Or Three years Diploma in any stream/BCA/B.Sc (Comp. Sc./IT). Or Matric (50% marks) with Two years Diploma in Office Management and Computer Applications. Or Post Matric one year ITI course in stenography/NCVT in stenography (with 60% marks). b) Data Punching speed of 8000 key depressions per hour or 133 key depressions per minute.	Fatehabad, Kurukshetra, Palwal, Panchkula & Sirsa	13,500/-